

## **Forwarding Letter**

(Through Head of the Institution/ Registrar in case of University)

The Honorary Director  
Indian Council of Social Science Research (ICSSR)  
Southern Regional Centre  
Ministry of Education, Govt. of India  
2nd Floor, New Building, OUCIS Premises  
Adjacent to OUCIS,  
Osmania University Campus  
Hyderabad -500007, Telangana State, INDIA

The \_\_\_\_\_  
(Name of the organization) forwards application of \_\_\_\_\_  
(Name of the Convener) for the financial assistance for organizing online seminar /  
conference on the theme - \_\_\_\_\_

\_\_\_\_\_ with an undertaking that this organization agrees to administer and manage the ICSSR-SRC Seminar Grant and provide basic infrastructural facilities for the above-mentioned seminar. The institution shall be responsible for submitting the audited statement of accounts and utilization certificate for the grant received by it, for this purpose.

Signature  
(Seal)

Place: \_\_\_\_\_ Name: \_\_\_\_\_

Date: \_\_\_\_\_ Designation: \_\_\_\_\_